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Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 6201056
Procuring Entity DEPARTMENT OF TOURISM
Title 15th Annual Scientific Meeting of ASIAN Hyperbaric and Diving Medical Association May 30 to June 3, 2019

Area of Delivery

Solicitation Number:	2019-05-0098	Status	Pending
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	2
Classification:	Goods	Bid Supplements	0
Category:	Travel, Food, Lodging and Entertainment Services	Document Request List	0
Approved Budget for the Contract:	PHP 100,000.00		
Delivery Period:		Date Published	21/05/2019
Client Agency:		Last Updated / Time	20/05/2019 11:23 AM
Contact Person:	TERESITA A. ROMANES Admin. Assistant V #351 Sen. Gil Puyat Avenue Makati Makati City Metro Manila Philippines 1200 63-2-4595200 Ext.425 t_romanesh@yahoo.com.ph	Closing Date / Time	24/05/2019 14:00 PM

Description

TERMS OF REFERENCE

I. PROJECT TITLE : 15TH ANNUAL SCIENTIFIC MEETING OF ASIAN HYPERBARIC AND DIVING MEDICAL ASSOCIATION

II. PROJECT DATE : May 30 – June 3, 2019

III. MINIMUM REQUIREMENTS FOR SERVICE PROVIDER:

1. Must be DOT Accredited.
2. Must be PHILGEPS Registered.

IV. DELIVERABLES

1. ACCOMMODATION (inclusive of Breakfast)

Date Type of Room # of Room/s # of Night/s
 May 30 – June 3, 2019 Double Occupancy 1 4

2. MEALS

Date Meal/s to Consume # of Pax
 May 30, 2019 Lunch & Dinner 2
 May 31 – June 2, 2019 Dinner 2
 *All meals will be availed in the hotel.

3. AIRFARE

*Provision of travel insurance for the PCSSD personnel in case of emergency trip cancellation or emergency trip termination

Date Preferred Flight Details Itinerary # of Pax

May 30, 2019 Air Asia Flight Z2 358
1150 – 1310 H Manila - Tagbilaran 2
June 3, 2019 Air Asia Flight Z2 351
920 – 1045 H Tagbilaran - Manila 2

4. REGISTRATION FEES

Registration Fee Inclusions # of Attendees
Php 21,137.47 Meals, Convention Kit and Bag, Certificate and Convention ID 2

V. APPROVED BUDGET

TOTAL: PHP 100,000.00

VI. TERMS OF PAYMENT

- Send bill arrangement
- Government Procedure

VII. CONTACT PERSON:

Contact Person : Rachelle Yoro
Office : Philippine Commission on Sports SCUBA Diving
Contact Number : (02) 459 - 5200 local 510 or (02) 524 - 2242
Email Address : morefun@divephilippines.com.ph

Other Information

NOTE : The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

REQUIRED VALID DOCUMENTS TO BE SUBMITTED:

1. Current Mayor's/Business Permit/BIR Cert of Registration (Individual)
2. PHILGEPS' Registration Number or Cert. of Platinum Membership in lieu of Mayor's Permit and Philgeps registration Number
3. Latest annual Income Tax Return or Bus. Tax Return (For ABC's above Php500K)
4. Original or certified true copy of duly notarized Omnibus Sworn Statement
5. DOT Accreditation certificate (valid)

Kindly submit your quotation for the above requirement in a sealed envelope (indicating the Solicitation number) addressed to
Ms. Teresita A. Romanes at the Department of Tourism
#351 Sen. Gil Puyat Avenue, Makati City
Telephone Nos. 459-5200/30 loc. 425

NOTE : For Land Bank Payment Purposes:

Bank's Name _____
Bank's Account Number _____

Created by TERESITA A. ROMANES

Date Created 20/05/2019

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